

## **Nomination Committee (NOMCOM) Process Charter**

### Status of This Document

This document provides information to the Grid community regarding Nomination Committee process. Distribution is unlimited.

### Obsoletes

This document obsoletes the part of the NOMCOM process in GFD.3 [GFD.3] as applicable.

### Copyright Notice

Copyright © Open Grid Forum (2006-2007). All Rights Reserved.

### Trademark

### Abstract

This document describes the NOMCOM process within the Open Grid Forum that is applied to fill leadership position in the organization.

### Contents

Abstract .....	1
1. Introduction .....	2
2. Glossary .....	2
3. NOMCOM .....	2
4. NOMCOM Selection .....	2
5. Positions .....	3
6. Nominations for Area Directors, Vice Presidents .....	4
7. Nominations for At-Large Board Members .....	4
8. Evaluation Process .....	4
9. Proposed Slate .....	4
10. Election .....	4
11. Security Considerations .....	5
12. Contributors .....	5
13. Intellectual Property Statement .....	5
14. Disclaimer .....	6
15. Full Copyright Notice .....	6
16. References .....	6

## 1. Introduction

The Open Grid Forum has established the Nominating Committee (NOMCOM) process to evaluate and recommend candidates for leadership positions in the OGF. The NOMCOM process is inherited from the IETF's process as described in RFC3777[RFC3777], RFC2777[RFC2777]. The purpose and intent are the same. Due to the different structure of the OGF the implementation differs and those differences are described in this document.

NOMCOM is working on behalf of the Board and according to the current Bylaws of OGF, NOMCOM derives its legal authority from the Board.

## 2. Glossary

- NOMCOM: Nominations Committee
- NOMCOM member: Member of the Nominations Committee
- NOMCOM volunteer: an individual member of OGF who is eligible to be in the pool from which with a verifiable random procedure the NOMCOM members are selected
- Nominee: A person who is being or has been considered for one or more open positions
- Candidate: nominee who has been selected to be considered for confirmation by the Board
- Confirmed candidate: A candidate that has been reviewed and approved by the Board
- GFSG: Open Grid Forum Steering Group

## 3. NOMCOM

The NOMCOM is appointed for 1 year. The usual term starts on July 1<sup>st</sup> of each year.

The NOMCOM consists of

- Chair (non voting)
- Liaison from GFSG, a GFSG member whose position is not expiring during the NOMCOM term (non voting)
- Chair from the previous year's NOMCOM (non voting)
- 10 voting members randomly selected from pool of volunteers

All NOMCOM members are ineligible to fill open positions in that same year

All discussions within NOMCOM are confidential. All nominations are confidential until they are finally approved. The process is designed to ensure no direct influence from the current sitting OGF leadership (GFSG or Board).

The NOMCOM is responsible for qualifying open positions during its appointed year.

Within the normal process, the nomination, evaluation and approval can take several months. In discussion with the OGF Board and President, NOMCOM can be asked to fill certain positions in a shorter time frame. In addition to the positions mentioned in the following, NOMCOM might be asked by the Board, GFSG, or VPs for recommendations on candidates for other open positions.

## 4. NOMCOM Selection

Members of the NOMCOM represent the OGF community. As such, all voting NOMCOM members are selected by a verifiable random process. An eligible NOMCOM volunteer is any individual OGF member who has attended 2 out of the last 4 OGF meetings. This is done to ensure that NOMCOM volunteers are familiar with the active OGF work.

The OGF office will publish the selection procedure and the seed information for the verifiable random process as described in RFC2777[RFC2777] and at a suitable later date conduct the

verifiable random process on all existing individual OGF members that fulfill the mentioned requirement of minimum OGF event attendance.

These selected NOMCOM volunteers are contacted and asked for acceptance to serve on the NOMCOM and the ability to provide the necessary time commitment.

The process is continued until 10 voting members have been confirmed.

Careful choice should be made of randomness inputs so that there is no reasonable suspicion that they are under the control of the administrator. Guidelines given above to use a small number of inputs with a substantial amount of entropy from the last should be followed. And equal care needs to be given that the algorithm selected is faithfully executed with the designated inputs values. Publication of the results and a week or so window for the community of interest to duplicate the calculations should give a reasonable assurance against implementation tampering.

To maintain the unpredictable character of selections, should a member of the NOMCOM need to be replaced due to death, resignation, expulsion, etc., new publicly announced future random sources should be used for the selection of their replacement.

NOMCOM members are barred from being nominated to any open positions during the year they serve, even if they later resign.

## 5. Positions

There are four distinct groups in the OGF leadership, see OGF organizational structure:

- Area Directors –  
Area Directors are responsible for management and development of a specific topic or area in OGF.
- Vice Presidents –  
OGF Vice Presidents are responsible for management and development of major functions of OGF, currently Enterprise Community, Research Community, Standard, Operations, and Regional.
- OGF President –  
The President is responsible for overall management and development of OGF.
- Board Members –  
2/3 of the board seats are filled by an election by the Platinum members. The NOMCOM has no responsibility for these. NOMCOM deals with the other 1/3 of the board members. These are At Large Board members which are intended to represent the general OGF community.

The process for each of these is slightly different.

## 6. Nominations for OGF President

The nomination, selection, and approval process for the OGF President resides in the responsibility of the Board. However, the NOMCOM may help in this process on discretion of the Board.

The term of the positions is usually 3 year. However, the appointed term can be shorter for organizational reasons (e.g. staggering of terms or synchronization of transitions).

## **7. Nominations for Area Directors, Vice Presidents**

Any OGF member may nominate any OGF member, including themselves, for any open position of Area Directors and Vice Presidents. An OGF member may make any number of nominations and may nominate the same nominee for multiple positions and multiple nominees for the same position. NOMCOM gives recommendations for Area Directors and Vice Presidents.

## **8. Nominations for At-Large Board Members**

There are two types of board positions, organizational and At-Large. Organizational members positions are nominated and voted by the Platinum members. These are not considered by NOMCOM.

For At-Large positions, anyone can submit nominee names for At-Large seats, anyone being member. Any OGF member may be nominated, except students and members from Platinum member organizations already on the Board. NOMCOM gives only recommendations for At-Large Board seats. The final election is done by the organizational members according to the Bylaws.

## **9. Evaluation Process**

1. The NOMCOM receives a list of open positions and will discuss the specific requirements for these with the OGF leadership (Board, Vice Presidents, Area Directors).
2. The NOMCOM issues a public call for nominations.
3. The NOMCOM will determine which nominees are willing to accept the nomination.
4. The NOMCOM will evaluate all nominees willing to serve. To this end, questionnaires with the candidates, and telephone or face-to-face interviews are conducted by the NOMCOM.
5. NOMCOM deliberates on the nominations and elects suitable candidates.
6. The list of candidates is forwarded to the Board.
7. The NOMCOM will keep all information confidential.

## **10. Proposed Slate**

For Area Directors, the NOMCOM will present a list of open positions and a single candidate for each to the OGF Board for confirmation.

For Vice Presidents, the NOMCOM will present a list of all highly-qualified candidates to the President. The President will interview, evaluate and choose a single candidate for each position to be presented to the Board. The Board will confirm the candidates.

For At-Large Board members, the NOMCOM will present the list of all verified nominations, that are eligible candidates, and a list of recommendations for the At-Large Board candidates. The organizational OGF members will vote and elect the At-Large Board members according to the Bylaws.

## **11. Election**

For Area Directors, the Board of Directors vote to either accept or reject the entire slate. If the slate is rejected, the NOMCOM has the choice of presenting a new slate or starting the NOMCOM process over. In case of rejection, the board has to explain its decision to the NOMCOM in writing.

For Vice Presidents, the Board of Directors vote to either accept or reject the slate proposed by the President. If the slate is rejected, the President may propose a different slate or start the NOMCOM process over.

For At-Large board members, the Platinum and Gold sponsors will vote to fill the open positions.

## **12. Security Considerations**

Any selection, confirmation, or recall process necessarily involves investigation into the qualifications and activities of prospective candidates. The investigation may reveal confidential or otherwise private information about candidates to those participating in the process. Each person who participates in any aspect of the process must maintain the confidentiality of any and all information not explicitly identified as suitable for public dissemination.

When the NOMCOM decides it is necessary to share confidential or otherwise private information with others, the dissemination must be minimal and must include a prior commitment from all persons consulted to observe the same confidentiality rules as the NOMCOM itself. Such disclosure outside the NOMCOM must be explicitly authorized by the NOMCOM chair.

## **13. Contributors**

The document was created by discussion within the OGF Steering Group (GFSG). The editorial work was handled by R. Yahyapour and D. Martin.

Ramin Yahyapour  
University Dortmund  
Otto-Hahn-Str. 8,  
44221 Dortmund, Germany  
Phone: +49 231 755-2735  
E-Mail: [ramin.yahyapour@udo.edu](mailto:ramin.yahyapour@udo.edu)

David E. Martin  
IBM  
71 S. Wacker Dr.  
Chicago, IL 60606  
Phone: +1 312 529-1510  
E-Mail: [martinde@us.ibm.com](mailto:martinde@us.ibm.com)

Cees de Laat  
University of Amsterdam  
Kruislaan 403  
1098 SJ Amsterdam, The Netherlands  
Phone : +31 20 525 7590  
Email: [delaat@science.uva.nl](mailto:delaat@science.uva.nl)

## **14. Intellectual Property Statement**

The OGF takes no position regarding the validity or scope of any intellectual property or other rights that might be claimed to pertain to the implementation or use of the technology described in this document or the extent to which any license under such rights might or might not be available;

neither does it represent that it has made any effort to identify any such rights. Copies of claims of rights made available for publication and any assurances of licenses to be made available, or the result of an attempt made to obtain a general license or permission for the use of such proprietary rights by implementers or users of this specification can be obtained from the OGF Secretariat.

The OGF invites any interested party to bring to its attention any copyrights, patents or patent applications, or other proprietary rights which may cover technology that may be required to practice this recommendation. Please address the information to the OGF Executive Director.

### **15. Disclaimer**

This document and the information contained herein is provided on an "As Is" basis and the OGF disclaims all warranties, express or implied, including but not limited to any warranty that the use of the information herein will not infringe any rights or any implied warranties of merchantability or fitness for a particular purpose.

### **16. Full Copyright Notice**

Copyright (C) Open Grid Forum (2006). All Rights Reserved.

This document and translations of it may be copied and furnished to others, and derivative works that comment on or otherwise explain it or assist in its implementation may be prepared, copied, published and distributed, in whole or in part, without restriction of any kind, provided that the above copyright notice and this paragraph are included on all such copies and derivative works. However, this document itself may not be modified in any way, such as by removing the copyright notice or references to the OGF or other organizations, except as needed for the purpose of developing Grid Recommendations in which case the procedures for copyrights defined in the OGF Document process must be followed, or as required to translate it into languages other than English.

The limited permissions granted above are perpetual and will not be revoked by the OGF or its successors or assignees.

### **17. References**

- [GFD.3] C. Catlett, I. Foster, W. Johnston, . Global Grid Forum Management Structure and Processes. Lemont, Illinois: Global Grid Forum. June 2001, Revised April 2002.
- [RFC2777] D. Eastlake 3<sup>rd</sup>. Nomcom Random Selection. IETF, February 2000.
- [RFC3777] Galvin, J. IAB and IESG Selection, Confirmation, and Recall Process: Operation of the Nominating and Recall Committees. IETF, June 2004.